



Bhutanese American Association of Houston (BaaH)

Employment Application Form

Applicant Information:			
Last name:	First name:	M.I	Today's Date: _____
Driver license #	DOB (MM/DD/YYYY) _____	Male <input type="checkbox"/> Female <input type="checkbox"/>	
Current address:			
City:	State:	Zip Code:	County:
Phone:	Cell:	e-mail:	
Date available:		Desired salary:	
Position applied for:		How did you hear about this job?	
Are you a US citizen? Yes <input type="checkbox"/> No <input type="checkbox"/>		If not, are you authorized to work in US? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Have you ever worked for this organization? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, when? _____			
Have you ever been convicted of any felony? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, explain: _____			

Education Information:			
Highest education:		Name the institute:	
Address:			
City:	State:	Zip Code:	Phone:
Year from: _____ to _____		Did you graduate? Yes <input type="checkbox"/> No <input type="checkbox"/>	Degree: _____
Other: (If any)			

Employment History:		
Title:	Company name:	Phone number:
Date from:	Date to:	Final Pay Rate:
Reason for leaving:		Can we contact? Yes <input type="checkbox"/> No <input type="checkbox"/>
Describe duties and responsibilities:		

Employment History:		
Title:	Company name:	Phone number:
Date from:	Date to:	Final Pay Rate:
Reason for leaving:	Can we contact? Yes <input type="checkbox"/> No <input type="checkbox"/>	
<u>Describe duties and responsibilities:</u>		

Skills:		
Computer:	Typing: (word/minute)	
Languages proficiency:	Interpretation: Yes <input type="checkbox"/> No <input type="checkbox"/>	
Other skills:		

References: (Please list three professional references below)			
01	Full name:	Contact number:	
	Company:	Title:	Years known:
02	Full name:	Contact number:	
	Company:	Title:	Years known:
03	Full name:	Contact number:	
	Company:	Title:	Years known:

Declaration and Signature:		
I certify that my answers are true and complete to the best of my knowledge. If this application is eligible for the employment, I also understand that the false and the misleading information written in my application or during interview will result in my release.		
Signature: _____	Full name (Print) _____	Date: _____

For Office Use Only:		
Approved: Yes <input type="checkbox"/> No <input type="checkbox"/>	Supervisor: _____	Date: _____

Bhutanese American Association of Houston (BaaH) 6440 Hillcroft Suite # 305 Houston, TX 77081
 Ph. 713-773-2045 fax. 713-773-2697
www.bhutaneseamerican.org